

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816

BOARD MEETING MINUTES: March 11, 2019
(Approved April 16, 2019)

Committee meetings began at 8:45 a.m., according to the agenda.

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Vice Chair, Lloyd Boudloche, Ed.D. at 9:15 a.m. on Monday, March 11, 2019 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana 70816. Present were Board Members: Lloyd Boudloche, Jr., Ed.D., Alfred Tuminello, Jr., Calvin Cryer, Courtney Wright and Executive Director Rhonda Boe.

A motion was made by Mr. Tuminello to approve the agenda for the March 11, 2019 meeting. None opposed and the motion passed.

Mr. Cryer made a motion to approve the February 15, 2019 minutes. None opposed.

Pursuant to LSA R.S. 42:6.1(4), Dr. Boudloche moved to enter Executive Session at 9:20 to review and discuss Credential Review files and renewals requiring documentation and approval. None opposed and the motion passed.

Mr. Williamson arrived at 9:35 a.m. and assumed the role of chair.

Mr. Williamson closed Executive Session at 10:12 a.m. and reported the following:

Credentials Review Committee:

It was noted that because the board meeting date was changed and the deadline for completed Jurisprudence Exams and all documents had not passed, some applicants will be approved conditionally, provided the documents and completed Jurisprudence Exam with a passing score are received by the deadline.

Behavior Analyst Applicants 3.19/B, and 3.19/D were reviewed and approved for licensure.

State Certified Behavior Analyst Applicant 3.19/G was reviewed and approved for certification.

Behavior Analyst Applicants 3.19/A, 3.19/C, and 3.19/E were reviewed and conditionally approved for licensure.

State Certified Behavior Analyst Applicants 3.19/F and 3.19/H were reviewed and conditionally approved for certification.

Line Technician Applicants 3.19/3 and 3.19/7 were reviewed and approved.

Line Technician Applicants 3.19/1 and 3.19/4 were reviewed and approved if results match exactly when received.

Line Technician Applicants 3.19/5 and 3.19/6 were reviewed and require additional documentation and/or explanation and approved if sufficient.

Line Technician Applicant 3.19/2 was reviewed and registration allowed to continue without interruption, with monthly updates to be provided.

Line Technician Applicant 3.19/8 was administratively revoked by the Executive Director. The board reviewed and confirmed the revocation.

Line Technician Applicant 2.19/13 was reviewed again based on new information received. The registration is allowed to continue without interruption, monthly updates to be provided.

Behavior Analyst 11.18/4 was reviewed and approved to continue with monthly updates.

Line Technician Applicants 6.19/10, 5.17/8, 12.18/10 and 1.19/4 were approved to continue registration uninterrupted and continue sending updates.

Line Technician Applicant 2.18/4 was reviewed. An email is to be sent and if no reply to request received by March 19, 2019 the registration is revoked.

Line Technician Applicant 2.19/6 sent a reply to the denial of registration. The board reviewed and the denial stands.

One LBA submitted additional documents for the CEU audit. Said documents were deemed sufficient and renewal was approved. One LBA will be submitting the required documents within the week and it will be sent to the committee members for review and approval.

The board took a brief break from 10:40 a.m. to 10:45 a.m. Renee Cole arrived at 10:46 a.m.

Finance Committee:

Ms. Boe reported that due to the meeting date being changed financials were not completed and would be available for review at the next month's meeting.

Ms. Boe reported General Informatics had not made worked on the updates to the website, but she would make a request to have it done as soon as possible. Ms. Boe shared a presentation made to the board by InLumon for licensure software program. She went over all the functions and how this would update the application process and save time for staff as well as licensees. Ms. Boe would come up with a figure the board could work into the budget and contact InLumon to see if they could come to an agreement. This will be presented at the next meeting. General Informatics was also asked to bid and responded but nothing further was received.

Ms. Boe advised the board that the investigator contract would not be sufficient cover the fiscal year due to the number and complexity of complaints. Mr. Williamson made a motion to amend the investigator contract with an additional \$5,000.00. None opposed and the motion passed.

Jurisprudence Committee:

No new business.

Legislative Committee:

Ms. Boe will work on getting a sponsor for a bill to state the length of term for board members would be four (4) years. The bill adding a consumer member last year inadvertently omitted length of terms for this board.

Policies and Procedures Committee:

The board reviewed the suggestion of the board attorney to issue a Statement of Policy rather than an Opinion to clarify the supervision use of electronics section. A rough draft was reviewed. Mr. Tuminello made a motion to accept and post to the website the Statement of Policy. None opposed and the motion passed. Ms. Boe would post to the website.

Continuing Education Committee:

No new business.

Supervision Oversight Committee:

No new business.

New Business:

The board set the following future meeting dates:

April 16th

May 14th

June 18th

Mr. Williamson adjourned the meeting at 11:29 a.m.